RESUME

**QAZI RIZWAN A.IRFAN A**

**House No.4 Teacher Colony Muncipal School Ground Bander Road**

**Bhiwandi- 421302**

**Mumbai Maharashtra - India**

**Mobile**: – +91 -9130835823

**Email**: [**rizwanqazi07@gmail.com**](mailto:rizwanqazi07@gmail.com)

**Objective:**

A challenging position as a “Sales Engineer” in a reputed firm, which will allow me to further utilize my existing experience and enable to acquire new abilities

**Work Experience:**

* **Current Employee : “SEEMSAN PUMP & EQUIPMENT PV**T **LTD - MUMBAI** ”

**Designation**  **:** SALES ENGINEER

**Company Profile**  **:** Manufacturing of **CHEMICAL PROCESS  PUMPS IN**

**POLYPROPLEN / PVDF/ TEFLON LINED** as well as stainless-steel

& super alloys Centrifugal process pumps & Trading or Supplier

Different Types Piping& Pipes Fittings of PVC , PP, PVDF, SS, & All

the other Equipments for Different Industries in all over India.

**Working Profile** **:**  NOV - 2013 to TILL DATE.

**2- Previous Employer**  **:** **“ ANT ENTERPRISES PVT LTD - MUMBAI ”**

**Designation**  : SALES & MARKETING EXECUTIVE

**Company Profile**  : Manufacturer & Supplier of Lubricating, Petrochemical

Automotive Oils, Industrials Additives Grease ,Welding

Electrodes, Food Products, and Many Others Products.

**Working Period**  : Jan - 2012 to OCTOBER - 2013

* **Previous Employer** **:** **“ASHOK INDUSTRIES PVT LTD – MUMBAI”**

**Designation**  : PRODUCTION SUPERVISOR AND QUALITY ANALYSIS.

**Company Profile** : Manufacturer & Trader of Rust Preventives, Metal

Cleaning Chemicals, water softening compound etc.

**Working Period** : May - 2011 to Dec - 2011

**Qualification:**

**Graduation/ Degree :-** Bachelor of Engineering in Chemicals (B.E) in 2011.

**College / Institute :-** Shivajirao.S.Jondhale College Dombivali(W), Mumbai University

Maharashtra.

**Higher Secondary**

**Education :-**AKI’S Poona College of Arts, Science & Commerce-Pune.

Pune Educational Board during 2005-2006.

**Secondary Education :**-Samadiya High School And Jr,College –Bhiwandi Dist-Thane

Mumbai Educational Board during 2003-2004.

**Computer Skill :-** Computer Applications & Multilingual DTP .

Sponsored By**:** N.C.P.U.L. Govt of India ,New Delhi.

**Job Responsibilities:**

* Plans & Organizing Products Sales Method to Improve Process Execution.
* Work Closely With Production Team & Account Department & Organize Staff To Plan Work, Set Targets & Make Sure Dispatch and Delivery of Materials on Time.
* Reviews Existing Process & Developed Solutions To Increase Sales Capacity and Achieved Maximum Target in Minimum Time Interval.
* Selecting, Ordering, Purchasing Materials Received on Time Arrange Proper Transportation on Customer required Destination.
* Liaising With Buyers, Purchaser And Production Staff Which Type Of Materials

They Required.

* Establishing new and maintaining existing relationships with customers.
* Daily Inform All The Details To My Managing Director. General Manager.
* Recording and maintaining client contact data.
* Make Quotation regarding their requirement follow up and converting into final confirm Order.
* Providing all the details they required like Catalogue, General Arrangement Drawing, Performance report, Testing and Inspection Report to Client.

**Strengths:**

* Critical thinking and problem solving skills
* Strong adaptability for perfection.
* Team working Skill
* Better ability to handle any kind of task assigned.
* Interpersonal skill matched with ability to manage people and time effectively.

**Personal Profile:**

Father’s Names ; Qazi Irfan Ali Roshan Ali

Sex : Male

Marital Status : : Single

Nationality : Indian

Date of Birth : 27th July 1987

Hobbies : Reading, Playing Cricket etc.

**Skills**:

* Typing: 30 wpm
* Strong organization and analytical skills.
* Excellent interpersonal skills, office etiquette and phone manners.
* Software: All Windows operating systems, Microsoft Word and Excel & Outlook
* Working knowledge of Purchase order, Sales Order, Quotation Preparation etc

**Information :**

**Current Company : SEEMSAN PUMPS & EQUIPMENT PVT LTD - MUMBAI**

**Current Salary pm : 25000/- P.M.**

**Notice Period : 15 DAYS**

**Expected Salary : 25,000- 30,000/- P.M.**

**Current Position : SALES & MKTG ENGINEER**

**Current Location : MUMBAI**

**Declaration:**

I hereby declare that information given above is correct the best of my knowledge and I bear the responsibility for the correctness of the above-mentioned particulars.

**Place:** Mumbai.

Date:

**(QAZI RIZWAN A.)**